

RFP for Renewable Energy System and Energy Efficiency Upgrade Financing Programs

I. Executive Summary

The California Statewide Communities Development Authority (“California Communities”) is a joint powers authority, sponsored by the League of California Cities and the California State Association of Counties, created to assist cities and counties in enhancing their economic, financial and social well-being. California Communities currently has over 350 city members, 58 county members and over 80 special district members. For more information you may visit our website at www.cacommunities.org.

The purpose of this letter is to serve as a request for proposals for the structuring of a program to provide a statewide financing for renewable energy projects and energy efficiency upgrades. The intent is to develop a program, or programs, to allow local agencies (cities, counties and special districts) and property owners (residential and commercial) to obtain renewable energy systems and to make energy efficiency improvements to their facilities.

California Communities is inviting proposals from qualified firms and parties to administer a finance program for the acquisition of renewable energy systems and energy efficiency upgrades. Proposals may be by a single firm or jointly by multiple firms/organizations. The total response should not exceed ten pages; however additional information may be included in appendices.

II. Summary of RFP

California Communities is seeking an administrative and financial partner to operate the program/programs in partnership with California Communities. As the proposed programs will be a complex undertaking, California Communities encourages proposers to partner with other firms or parties if necessary to cover all of the legal, administrative, and financial elements of this RFP and of running the program. At a minimum, each proposal should include the following elements:

- Market analysis delineating target groups, estimating demand and suggested marketing approach
- Application components and process
- Comparison of suggested program approach to alternative options, including detail on benefits and drawbacks for proposed structure
- Timeline for typical program participant
- Criteria by which applicants are approved or denied
- Proposed fee schedule
- Draft term sheet for a representative sample project
- Estimated timeline for bond issuance and provision of funds to program participants
- Division of responsibilities
- Describe your company’s history and experience as applicable to the proposed program

- Describe any surveys undertaken of local agencies regarding interest in the suggested program and any response as to particular conditions those local agencies would wish to impose.
- Indicate your willingness to support obtain Treasury regulations to deem bonds tax-exempt, as necessary.
- Detailed financial information relating to the firm's ability to take on the financial component of this project
- Resumes of professional personnel who will be working on this project
- Three references for each individual expected to be assigned to the program

III. Schedule and Process

Expected RFP Timeline

Date	Step of Process
November 7, 2008	RFP Issued
November 21, 2008	RFP Deadline
Week of December 1, 2008	Interviews
Week of December 15, 2008	Selection Announcement
Early 2009	Program Launch

Questions prior to the proposal due date may be directed to Terrence Murphy at 925/933-929 x. 223.

For each proposal, submit one original and four copies in a sealed envelope. California Communities will evaluate all proposals and may conduct interviews with some or all of the proposers. Proposals should be mailed to:

**California Communities
Renewable Energy RFP
2033 N. Main Street, Suite 700
Walnut Creek, CA 94596**